



**OHIO BOARD OF DIETETICS**

# FY 2016 RENEWAL TOOLKIT

**This issue includes information about license renewal and jurisprudence.**

## **Jurisprudence is due this year.**

Included in this newsletter are step by step instructions to assist you with navigating through the QUIA website. **\*\*\*You must complete the jurisprudence module prior to completing the renewal application.**

**Do NOT falsify your application by checking YES to the jurisprudence question if you haven't completed it.**

If you have not completed the jurisprudence, you must answer NO. Your renewal will not be processed until the jurisprudence is completed.

Enter your full name, as prompted, when you take the quiz so the Board can verify completion of the module and quiz. The Board will not collect score summary sheets/verification of completion. Please print the score summary sheet and retain a copy for your file for audit purposes.

*The boards module is free of charge and addresses current issues related to licensees in Ohio.*

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### **INSIDE THIS ISSUE**

FY 2016 RENEWAL TOOLKIT	1
JURISPRUDENCE INSTRUCTIONS	2
LICENSE RENEWAL TIMELINE	3
HELPFUL HINTS FOR RENEWAL	4
HUMAN TRAFFICKING AWARENESS	5



# Jurisprudence FY 2016

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## QUIA INSTRUCTIONS

2015 (for FY 2016 renewal)

### Therapeutic Diet Order Privileging

1. Go to [www.quia.com](http://www.quia.com); click “Visit Quia Web” (blue middle box)
2. Click in the yellow box (“click to enter”) to enter the STUDENT ZONE.
3. There will be a box requiring your username and password.  
**Note: This is not the same ID for online renewal. If you do not remember your username and password, click “Create my free account”.**
4. Create your username and password, and click “Log In”
5. Enter “RTADM784” in the class code box; and click “add class”
6. To the far right, click “view” to view the module (Therapeutic Diet Order Privileging)
7. The next screen will show the name of the class (Therapeutic Diet Order Privileging).
8. Look for this: [Therapeutic Diet Order Privileging Module](#) and click it.
9. Read the module, and then close out of that screen. You will be routed back to the screen to take the quiz.
10. Click on the class link next to QUIZ
11. The Quiz requires you to log in with your username and password again.
12. Take the quiz and click “Submit answers”
13. Next, your graded quiz will appear. You can print this page for your records. Click “done”.
14. To view another copy of your quiz results, click on the class name to go to the main page.
15. To view your results on this page, do NOT click the class name, but click on this icon  to the left of the class name.
16. Your quiz results will appear again. This is your second chance to print the quiz results.
17. Now you may log out. You have completed the jurisprudence requirement for 2015 (FY2016 renewal).

**If you did not print your results, log in to QUIA, click on the class and click on the icon to the left of the class name.**

## License Renewal Timeline

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MARCH 2, 2015	Jurisprudence module is available at <a href="http://www.quia.com">www.quia.com</a>
APRIL 1-24, 2015	Please report any address changes to the Board to ensure receipt of user ID and password letter.
APRIL 27, 2015	*All licensees will be mailed (postal mail) a renewal letter with their user ID and password. The user ID and password is computer generated and cannot be reset. <b>It is not the same user ID and password for the Academy of Nutrition and Dietetics, or other affiliates.</b>
MAY 1, 2015	The renewal site opens on May 1, 2015.
MAY 15, 2015	If you have not received your user ID and password letter, contact us at 614-466-3291 or email the board office.
JUNE 30, 2015	Your current license <b>expires</b> today. Renewal ends June 30, 2014 at 11:59 pm
JULY 1, 2015	All renewals received after June 30, 2014 at 11:59 pm are automatically assessed a late fee of \$47.50.

**Paper renewals postmarked after June 30, 2014 will be assessed a late fee of \$47.50. The blue post office drop box does not guarantee postmarking the same day. Take the letter into the post office and have an employee postmark the letter as you wait.**

AUGUST 15, 2015 This is the LAST day to renew with a late fee. After this date, your license has lapsed and you must reinstate your license, which costs \$180.00.

*There may be consequences from employers if a license is not renewed timely.*

\*If you need a paper application, the request must be in writing and mailed or emailed to the board office. Phone call requests will not be accepted. May 1, 2014 is the earliest they will be mailed to the licensee.

## **HELPFUL HINTS FOR ONLINE RENEWAL**

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### **I have not received my userID and password in the mail.**

Contact the Board if you have not received your renewal letter by May 15.

### **The online system will not accept my credit card.**

Your personal PC settings may cause the credit card screen to auto populate with the first address it sees. PLEASE double check --- the address must be the one connected to your credit card, otherwise your credit card will be declined.

### **I need to delete a previous employer.**

Enter N/A in all fields for the system to accept the change.

### **I have multiple employers, which one should I list?**

List the primary employer only.

### **What if I have email, address, or employer updates?**

Enter updated information during the online renewal application process.

### **I have more than ten Diet Techs or DTR's on my license.**

Email or mail the names of the exempt practioners to the Board office.

### **Does my user ID and password change every year?**

Retain your user ID and password to input future address changes before August 15, 2015. Notify the Board by email for changes after August 15.

As always, please let us know if you have any questions!

# Human Trafficking Awareness



Human Trafficking Task Force: [HumanTrafficking.Ohio.Gov](http://HumanTrafficking.Ohio.Gov)

Information also available at: [www.dietetics.ohio.gov](http://www.dietetics.ohio.gov)

In March 2012, Gov. Kasich signed an [Executive Order](#) creating the Ohio Human Trafficking Task Force, charging the group with marshaling state resources to put a stop to human trafficking. In its [recommendations](#) made to the governor, the Task Force cited a lack of public knowledge as the most significant barrier to combating human trafficking and determined that an education campaign would be critical to the effort.

*Human trafficking – the illegal trade of human beings for commercial sexual exploitation and forced labor – is one of the fastest growing criminal enterprises worldwide. Each year an estimated 1,078 Ohio children become victims of human trafficking and 3,016 more are at-risk for exploitation.*

## Human Trafficking Statistics

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- More than 1,000 Ohio children are estimated to be trafficked every year in the sex trade, over 3,000 Ohio youth are at risk of becoming victims.
- Average age of victims is 13 years old.
- Toledo is the fourth largest recruitment site for minor sex trafficking in the country.
- Ohio is ranked 42nd for children's vulnerability to homelessness, which in turn contributes to a higher vulnerability to child sex trafficking.
- Runaway children are the most vulnerable for sex slavery, being approached by a trafficker or recruiter within 48 hours to a little over a week after running away.

## Toolkit for Serving Victims of Human Trafficking in Ohio

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To learn more about Ohio's framework for responding to human trafficking, including state and federal laws, funding resources, and service standards, check out the [Toolkit for Serving Victims of Human Trafficking in Ohio](#). If you have any questions, please e-mail [Elizabeth Ranade-Janis](mailto:Elizabeth.Ranade-Janis). **YOU can make a difference.**



