



**Ohio Board of Dietetics**  
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**Website: [www.dietetics.ohio.gov](http://www.dietetics.ohio.gov)**

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## It's Time to Renew Dietitian licenses for FY 2012

Your FY 2012 license renewal application will be mailed to your home address on or before April 22nd. As usual we have some reminders for you when completing your renewal application:

1. Renew timely!! Your current license expires on Thursday June 30, 2011  
Renewal applications must be postmarked on or before June 30th

Be sure to renew early if you expect to have your license ID card in hand on July 1. Please allow 10 days for the processing of your renewal application and return by mail of your license ID card.

**Fees this year are:**  
Timely Renewal postmarked by June 30th- \$95.00  
July 1st – August 15th - \$95.00 plus \$47.50 late fee (\$142.50)  
After August 15th - \$180.00 to reinstate an expired license

2. Make sure that you **check the name and address printed on the application**. If there are errors, or if your name or address has changed, be sure to complete the name/address change section and provide legal evidence of name changes.
3. If you are **considering not renewing your license, read the Status Change section** on page #2 of the renewal application carefully. Requests for status changes need to be submitted by the June 30 deadline.
4. **If you are supervising dietetic technicians, or nutrition associates** be certain to **report all of the required information** – including their name, business address and phone number, title used, the correct exemption that they claim and if they are in compliance with the CPEU requirement. This is a good time to talk to the exempt persons and let them know that you are reporting to the Board that you are supervising them in the practice of dietetics under the applicable exemption.
5. Make sure that you **answer all questions in the Continuing Education section**. And be sure to **attach a signed/dated copy of your score sheet** to your renewal application **for the required 1 cpeu in Jurisprudence (law) continuing education**. Your application is incomplete without this, and could result in a delay in the issuance of your license ID card.

If you have not yet completed the jurisprudence education – don't panic! Check the Board's website for approved programs that are available including a new on-line module that is easy to access, and free of charge. **The new Jurisprudence module is titled: What licensed dietitians should know about exempt practitioners. (See page 2 for additional information)**

Make sure that you do not choose an on-line Jurisprudence program that you have previously completed.

6. Included with your renewal application is an insert about incidents of unlicensed practice. Please review this information.
7. **Answer all of the legal section questions.** And don't forget to **sign and date the renewal application.**

# Expect Employers of Dietitians to Check for Licenses

The Dietetic Practice Act as established in Chapter 4759 of the Ohio Revised Code is a mandatory practice act, which requires dietitians who practice to be licensed.

In Ohio, dietitian licenses expire annually on June 30th. Practicing dietetics without a valid license, unless otherwise exempted, is a violation of Ohio law. Dietitians who practice prior to issuance of a license, or those who practice on an expired license, are subject to sanctions by the Board as set forth in Section 4759.07 of the Ohio Revised Code. Practice without a valid license may also have implications for loss of insurance payments or reimbursement for services.

The Board recommends that all employers verify the license status of dietitians they employ during July of each year, and that individual licensees verify that their renewal application has been processed by the Board if they have not received their FY 2012 license ID card by July 1st. This can easily be accomplished at the Board's website: [www.dietetics.ohio.gov](http://www.dietetics.ohio.gov) by using the "License Verification" function.

## Don't Panic... You still have time to complete Board Approved Jurisprudence Programs

Ohio Board of Dietetics approved Jurisprudence programs are listed on the Board's website at [www.dietetics.ohio.gov](http://www.dietetics.ohio.gov) under the "Jurisprudence" tab. Several providers offer continuing education programs related to Jurisprudence that are Board approved, including some self-study programs published by the Board that you can complete via an on-line educational site called Quia.

To access the Board's on-line jurisprudence modules, go to the OBD website, jot down the Quia code listed for the particular program that you want to complete and print the instructions for enrolling as a student at the Quia website. Then go to the Quia website, enroll as a student and complete the module and associated quiz. Once you have completed and passed the quiz (scoring >70%) you can print the score summary sheet. Sign and date the score sheet and attach a copy of it to your application when renewing your license. (Keep a copy for your personal records.)

## Educator Board Member Appointment

The Board is anticipating appointment of a new Educator Dietitian member this summer for the term of July 1, 2011 through June 30, 2016. If you are interested in this position, please contact Pat McKnight at the Ohio Dietetic Association by May 7th. Ms. McKnight will be recommending persons for the appointment. Or you may contact the Office of Governor John Kasich, where Board appointments are made.

***Reminder: Please tell your peers to contact the Board office if they did not receive this communique'. Our website has been recently updated and the "Join Mailing List" link is more visible. Thank you all for passing along this information!***