

**OHIO BOARD OF DIETETICS
MINUTES OF THE BOARD MEETING
July 20, 2012
Board Room 31st Floor, Vern Riffe Center
Columbus, Ohio 9:30 A.M.**

AGENDA ITEM #1 – CALL TO ORDER

BOARD MEMBERS PRESENT: Marsha Dumm, Leah Reibel, Christopher Taylor, and Mary Frances (Francie) Astrom.

OTHERS PRESENT: Pat McKnight, Ohio Dietetic Association liaison; Donald Davis, Compliance Specialist; Karen Dion, OBD Executive Secretary; Melissa Wilburn, Associate Assistant Attorney General (AAG).

BOARD MEMBER ABSENT: Susan Finn

Chairman Dumm called the meeting to order at 10:05 a.m., noting that a quorum was in attendance. Ms. Dumm welcomed the group.

AGENDA ITEM #2 – APPROVAL OF MINUTES OF THE MAY 11, 2012 MEETING

The minutes of the May 11, 2012 regular Board meeting were presented to the Board by the Executive Secretary and they were reviewed and approved as submitted. The following motion resulted:

RESOLUTION #1

Francie Astrom moved and Leah Reibel seconded a motion to approve the minutes of the May 11, 2012 regular Board meeting as submitted by the Executive Secretary.

The motion was approved with vote as follows:

Marsha Dumm	yes	Christopher Taylor	yes
Leah Reibel	yes	Francie Astrom	yes

AGENDA ITEM #3– APPROVAL OF LICENSES

Ms. Dion presented the names of 26 individuals to the Board who were issued a Limited Permit license between May 11, 2012 and June 30, 2012 during Fiscal Year 2012. The limited permits expire on October 31, 2012. The following motion was made:

RESOLUTION #2

Christopher Taylor moved and Francie Astrom seconded a motion to place upon the minutes of the July 20, 2012 meeting the names of 26 individuals who were issued a Limited Permit during Fiscal Year 2012 since the May 11, 2012 meeting of the Board. The names appear on the list presented to the Board by the Executive Secretary. (See attached list labeled Resolution #2)

The motion was approved with vote as follows:

Marsha Dumm	yes	Christopher Taylor	yes
Leah Reibel	yes	Francie Astrom	yes

Ms. Dion presented the names of 9 individuals to the Board who were issued a Limited Permit license between July 1, 2012 and July 20, 2012 during Fiscal Year 2013. The limited permits expire on October 31, 2012. The following motion was made:

RESOLUTION #3

Christopher Taylor moved and Francie Astrom seconded a motion to place upon the minutes of the July 20, 2012 meeting the names of 9 individuals who were issued a Limited Permit during Fiscal Year 2013 between July 1, 2012 and July 20, 2012. The names appear on the list presented to the Board by the Executive Secretary. (See attached list labeled Resolution #3)

The motion was approved with vote as follows:

Marsha Dumm	yes	Christopher Taylor	yes
Leah Reibel	yes	Francie Astrom	yes

Ms. Dion presented the names of 12 individuals who were issued a license for the period between May 11, 2012 and June 30, for Fiscal Year 2012. The list included 11 initial licenses and 1 reinstatement. The following motion was made:

RESOLUTION #4

Christopher Taylor moved and Francie Astrom seconded a motion to place upon the minutes of the July 20, 2012 meeting the names of 12 individuals who were issued a license for Fiscal Year 2012 since the May 11, 2012 meeting of the Board. There were 11 initial licenses and 1 reinstatement. The names appear on the list presented to the Board by the Executive Secretary. (See attached list labeled Resolution #4)

The motion was approved with vote as follows:

Marsha Dumm	yes	Christopher Taylor	yes
Leah Reibel	yes	Francie Astrom	yes

Ms. Dion presented the names of 29 individuals who were issued a license for the period between July 1, 2012 and July 20, 2012 for Fiscal Year 2013. The list included 25 initial licenses, 2 reactivations and 2 reinstatements. The following motion was made:

RESOLUTION #5

Christopher Taylor moved and Francie Astrom seconded a motion to place upon the minutes of the July 20, 2012 meeting the names of 29 individuals who were issued a license for Fiscal Year 2013 between July 1, 2012 and July 20, 2012. There were 25 initial licenses, 2 reactivations and 2 reinstatements. The names appear on the list presented to the Board by the Executive Secretary. (See attached list labeled Resolution #5)

The motion was approved with vote as follows:

Marsha Dumm	yes	Christopher Taylor	yes
Leah Reibel	yes	Francie Astrom	yes

AGENDA ITEM # 4 – ENFORCEMENT REPORT- DON DAVIS

Mr. Davis presented the Enforcement Report with statistics for the period of May 12, 2012 through July 20, 2012. The enforcement statistics indicate that the period started with 7 open cases, 2 were closed at the May 11, 2012 Board meeting. Two cases were opened resulting in a pending caseload of 7 cases.

A summary of completed and pending cases was provided.

A copy of the Enforcement Report is attached to the minutes of this meeting.

AGENDA ITEM # 5 – EXECUTIVE SESSION – ENFORCEMENT

The Board moved into Executive Session at 10:25 a.m. with the following motion:

RESOLUTION #6

Christopher Taylor moved and Francie Astrom seconded a motion for the Board to move into Executive Session pursuant to Revised Code Section 121.22, for the purpose of considering the investigation of charges or complaints against licensees or regulated individuals under the Board's jurisdiction.

The motion was approved with roll call vote as follows:

Marsha Dumm	yes	Christopher Taylor	yes
Leah Reibel	recused	Francie Astrom	yes

The Board came out of Executive Session at 10:51 a.m.

AGENDA ITEM # 6 – FINDINGS, ORDERS, AND ACTIONS

Following Executive Session the following findings, orders and actions were made:

RESOLUTION #7

Christopher Taylor moved and Francie Astrom seconded a motion to close the following cases for the reasons cited:

11OBD75	Conditions of Consent Agreement met
11OBD79	Conditions of Consent Agreement met
12OBD80	Unfounded
12OBD81	Unfounded for unlicensed practice
12OBD83	Unfounded
13OBD01	Unfounded

The motion was approved with vote as follows:

Marsha Dumm	yes	Christopher Taylor	yes
Leah Reibel	recused	Francie Astrom	yes

STATUS OF BOARD ACTIONS

There were no board actions to report.

AGENDA ITEM # 7 – BOARD REPORTS

CHAIRMAN – Marsha Dumm

Chairman Dumm reported that Susan Finn has been appointed to the Board with a term ending 6/30/15.

ODA LIAISON – Pat McKnight

Ms. McKnight discussed the coalition to coordinate efforts among affected professional associations to oppose HB 259 in the Senate. The coalition is scheduled to meet on August 24, 2012.

Ms. McKnight discussed the vacancy of the Dietitian member position which expired June 30, 2012. The position has not been filled to date. Plans are to follow up with the Governor's Office.

Ms. McKnight discussed the Policy Day for students and interns to be held on October 23, 2012. Ms. Dion suggested including an hour for the Ohio Board of Dietetics licensure presentation. The purpose would be to have a captive audience with the various universities and internships in attendance, to decrease the amount of travel throughout the state for the licensure presentation. After brief discussion, the Board was in favor of the suggestion.

DIRECTORS REPORT – Karen Dion

Ms. Dion shared that she was contacted by a member of the Ohio Lactation Consultants Association and they inquired about licensure for their group. After brief discussion with the Board, it was determined that Ms. Dion will follow up with the contact from OLCA to learn about where they are in the process and what they want the Board's role to be.

Ms. Dion discussed the rule 4759-2-01 of the OAC, which was inadvertently omitted during the 2008 5-year rule review. After brief discussion the Board decided the rule should be filed as a "no change" rule. Ms. Dion will facilitate the process to ensure the rule is filed. Ms. Dion also reminded the Board that there are 66 additional rules to be filed by December 20, 2012. In August, Ms. Dion plans to attend the RAS3 training, which is an updated system to be used in rule filing.

Ms. Dion provided an update on the FY13 renewal status since the May 11, 2012 meeting of the Board. There were 175 licensees that did not renew or provide notification of choosing inactive or expired status. The office received three renewal notices returned as undeliverable, yet over 200 licensees contacted the office claiming to not have received their notice. Comments made on-line are being tracked, reviewed and responded to. The vast majority of comments have been very positive.

Ms. Dion provided an update from the Boards and Commissions Management Group. Every agency is required to complete an Annual Workforce Plan. It is a plan which documents the agency's mission and goals, provides workload analysis, gap analysis, workforce analysis, agency action plan and milestones or challenges the agency may face and how they will be addressed.

An additional update from the Boards and Commissions Management Group is the Cyber Security plan that each agency will receive training on. The purpose is to improve security measures for electronic communication for State systems.

Ms. Dion sought the Board's input on which members will represent the Board for the Annual Conference for the Council on Licensure Enforcement and Regulation. It was determined that Ms. Dion and Ms. Wilburn will be in attendance and the Board will reimburse for all travel-related expenses.

Ms. Dion sought the Board's input on which members will represent the Board for the Annual Food and Nutrition Conference and Expo sponsored by the Academy of Nutrition and Dietetics (formerly the American Dietetic Association). It was determined that Ms. Dion and Chairman Dumm will be in attendance and the Board will reimburse for all travel-related expenses.

Ms. Dion discussed a request regarding the forms used by non-RD licensees to report their continuing education. She presented the idea to post these forms on the OBD website for a more streamlined process, rather than having to contact the Board office to obtain the forms.

Ms. Dion presented various webinar options to the Board, to assist with decreasing travel time and expenditures. One option which included a post-test, cost approximately \$125.00 per month regardless of use. After reviewing the options and brief discussion, it was determined that it would not be cost-effective to invest in webinar training options at this time.

Presentations on licensure since the May 11, 2012 meeting of the board include:

05/16/2012	West Virginia Annual Dietetic Association Conference	90 dietitians
05/25/2012	Good Samaritan Hospital	25 interns
06/11/2012	Youngstown State University	9 interns
06/11/2012	Miami Valley Hospital	8 interns
04/17/2012	Columbus State Community College*	12 diet tech students

*omitted from previous minutes

AGENDA ITEM # 8 – FINANCIAL REPORT

The financial report was presented by Ms. Dion for the months of May and June 2012 including Allotments, Expenditures and Revenues to date. She reported that the available budget is \$7.00 after encumbrances.

Routine expenditures occurred during the period including \$21,468.50 in May and \$19,415.39 in June 2012.

Revenues of \$134,495.00 for May and \$143,165.00 for June 2012 were reported in OAKS. Total revenue for FY 2012 is \$367,372.50.

A copy of the financial report is attached to the minutes of the meeting. The following motion was made:

RESOLUTION # 8

Christopher Taylor moved and Francie Astrom seconded a motion to approve expenditures as presented for May and June 2012 and to accept the Financial Report as submitted to the Board by the Executive Secretary.

The motion was approved with vote as follows:

Marsha Dumm
Leah Reibel

yes
yes

Christopher Taylor
Francie Astrom

yes
yes

AGENDA ITEM #9 – DISCUSSION OF PERTINENT LEGISLATIVE ISSUES

HB 259 (Alternative Practitioners) – On May 24, 2012 the Ohio House of Representatives passed HB 259 by a 66-29 vote. The Association and the Board have been working together to contact the affected Boards and their respective associations. A coalition is being formed and a meeting is planned for August 24, 2012. The coalition meeting will assist in determining the next steps needed to communicate our opposition to HB 259. HB 259 has been assigned to the Senate Health, Human Services and Aging Committee.

Ms. Dion discussed House Bill 251 (Acupuncturists Practicing with Herbs). On May 23, 2012 the Ohio House of Representatives passed HB 251. The Board and Association are more accepting of the substitute bill which defines General Non-Medical Nutrition Information. HB 251 has been assigned to the Senate Health, Human Services and Aging Committee.

AGENDA ITEM # 10– SCOPE OF PRACTICE DISCUSSION

This discussion was tabled until the September 21, 2012 meeting of the Board.

AGENDA ITEM # 11– JURISPRUDENCE FY13

Ms. Dion sought input from the Board as to recent requests for jurisprudence presentations and ideas for new topics to present for FY13. It was determined that for presentations requested prior to January, the existing presentations would be options until a new topic is decided.

AGENDA ITEM #12 and #13– SUBCOMMITTEE MEETINGS AND REPORTS

The Education subcommittee met to review Continuing Education / Professional Development Learning Plans and Learning Logs, and one presentation for Continuing Education. The Rules committee did not have any items to discuss.

Each committee provided a brief report.

EDUCATION COMMITTEE – The Education committee reported that they reviewed one Learning Log which was approved by the committee. The committee approved the presentation for 1 hour of jurisprudence continuing education as well.

RULES COMMITTEE – The Rules committee did not have any items to discuss.

NEW BUSINESS – There was no new business to report at this time.

AGENDA ITEM # 14 – UPCOMING MEETINGS

Upcoming Regular Board meeting dates proposed for the upcoming calendar year include the following:

September 21, 2012

November 16, 2012

AGENDA ITEM #15 – ADJOURNMENT

A motion was made to adjourn the meeting. There was consensus by the Board to adjourn the July 20, 2012 meeting of the Ohio Board of Dietetics at 1:15 p.m.

Respectfully submitted,



Date 9/21/12

Karen Dion, Executive Secretary

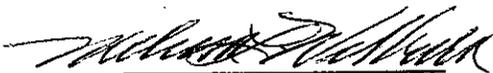
Ohio Board of Dietetics



Date 9/21/12

Marsha Dumm, Chairman

Ohio Board of Dietetics

 Date 9-21-12

Witness