

**OHIO BOARD OF DIETETICS
MINUTES OF THE BOARD MEETING
February 11, 2011
East B, 31st Floor, Vern Riffe Center
Columbus, Ohio 10:00 A.M.**

AGENDA ITEM #1 – CALL TO ORDER

BOARD MEMBERS PRESENT: Kay Soltesz, Mary Frances (Francie) Astrom, Marsha Dumm, Leah Reibel, Dorothy Clarke

OTHERS PRESENT: Pat McKnight, Ohio Dietetic Association liaison; Donald Davis, Compliance Specialist; Karen Dion, OBD Executive Secretary; and Yvonne Tertel, Principal Assistant Attorney General (AAG).

Chairman Astrom called the meeting to order at 10:10 a.m., noting that a quorum was in attendance. Ms. Astrom welcomed the group.

AGENDA ITEM #2 – APPROVAL OF MINUTES OF THE DECEMBER 10, 2010 MEETING

The minutes of the December 10, 2010 regular Board meeting were presented to the Board by the Executive Secretary and they were reviewed and approved as submitted. The following motion resulted:

RESOLUTION #1

Marsha Dumm moved and Kay Soltesz seconded a motion to approve the minutes of the December 10, 2010 regular Board meeting as submitted by the Executive Secretary.

The motion was approved with vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

AGENDA ITEM #3 – APPROVAL OF LICENSES

Ms. Dion presented the name of 1 individual to the Board who was issued a Limited Permit license between December 10, 2010 and February 10, 2011 during Fiscal Year 2011. The limited permit issued expires on April 30, 2011. The following motion was made:

RESOLUTION #2

Leah Reibel moved and Dorothy Clarke seconded a motion to place upon the minutes of the February 11, 2011 meeting the names of 1 individual who was issued a Limited Permit during Fiscal Year 2011 with the expiration date of April 30, 2011 since the December 10, 2010 meeting of the Board. The names appear on the list presented to the Board by the Executive Secretary. (See attached list labeled Resolution #2)

The motion was approved with vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

Ms. Dion presented the names of 39 individuals who were issued a license for the period of December 10, 2010 to February 10, 2011 for Fiscal Year 2011. The list included 28 initial licenses, 2 reinstatements, 7 reactivations and 2 duplicate license ID cards. The following motion was made:

RESOLUTION # 3

Leah Reibel moved and Dorothy Clarke seconded a motion to place upon the minutes of the February 11, 2011 meeting the names of 28 individuals who were issued an Initial License during Fiscal Year 2011 with the expiration date of June 30, 2011, 2 reinstatements, 7 reactivations and 2 duplicate license ID cards, since the December 10, 2010 meeting of the Board. The names appear on the list presented to the Board by the Executive Secretary. (See attached list labeled Resolution #3)

The motion was approved with vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

AGENDA ITEM # 4 – ENFORCEMENT REPORT- DON DAVIS

Mr. Davis presented the Enforcement Report with statistics for the period of December 10, 2010 through February 10, 2011. The enforcement statistics indicate that the period started with 11 open cases, 8 were closed at the December 10, 2010 Board meeting, 3 cases were opened resulting in a pending caseload of 6 cases.

A summary of completed and pending cases was provided.

A copy of the Enforcement Report is attached to the minutes of this meeting.

AGENDA ITEM #5 - APPLICATION REVIEW AND UPDATES

The Board reviewed all of the applications including initial, limited permit, renewal, duplicate renewal, reinstatement and reactivation. Discussion ensued about changes that were to be incorporated. All applications will be updated prior to the FY12 renewal process.

RESOLUTION #4

Leah Reibel moved and Dorothy Clarke seconded a motion for the Board to revise question number six to remove the “charged or indicted with” wording.

The motion was approved with roll call vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	no
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

The Board broke briefly and resumed the meeting with a working lunch.

AGENDA ITEM #6 – EXECUTIVE SESSION - ENFORCEMENT

The Board moved into Executive Session at 12:05 p.m. with the following motion:

RESOLUTION #5

Leah Reibel moved and Kay Soltesz seconded a motion for the Board to move into Executive Session pursuant to Revised Code Section 121.22, for the purpose of considering the investigation of charges or complaints against licensees or regulated individuals under the Board’s jurisdiction.

The motion was approved with roll call vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

The Board came out of executive session at 12:45 p.m.

AGENDA ITEM # 7 – FINDINGS, ORDERS, AND ACTIONS

Following Executive Session the following findings, orders and actions were made:

RESOLUTION #6

Kay Soltesz moved and Dorothy Clarke seconded a motion to close the following case for the reasons cited:

11OBD69 Insufficient funds, received money order to replace NSF check

The motion was approved with vote as follows:

Mary Frances Astrom	recused	Kay Soltesz	yes
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

RESOLUTION #7

Kay Soltesz moved and Dorothy Clarke seconded a motion to close the following case for the reasons cited:

11OBD71 Unlicensed Practice, license issued with advisory letter

The motion was approved with vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	recused	Leah Reibel	yes
Dorothy Clarke	yes		

RESOLUTION #8

Kay Soltesz moved and Leah Reibel seconded a motion to close the following case for the reasons cited:

11OBD72 Unlicensed Practice, license issued with advisory letter

The motion was approved with vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	recused	Leah Reibel	yes
Dorothy Clarke	yes		

AGENDA ITEM #8 - STATUS OF BOARD ACTIONS

There were no board actions to report.

AGENDA ITEM # 9 – FINANCIAL REPORT

The financial report was presented by Ms. Dion for the months of December 2010 and January 2011 including Allotments, Expenditures and Revenues to date. She reported that the available budget is \$149,652.84.

Routine expenditures occurred during the period including \$18,322.30 in December 2010 and \$22,453.84 in January 2011.

Revenues of \$1,870.00 for December 2010 and \$3,015.00 for January 2011 were reported in OAKS. Total revenue for FY 2011 \$68,041.50.

A copy of the financial report is attached to the minutes of the meeting.

RESOLUTION # 9

Marsha Dumm moved and Leah Reibel seconded a motion to approve expenditures as presented for December 2010 and January 2011 and to accept the Financial Report as submitted to the Board by the Executive Secretary.

The motion was approved with vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

The Board briefly discussed who would attend the Ohio Dietetic Association’s annual conference on behalf of the Board. It was determined that Dorothy Clarke would represent the Board.

RESOLUTION #10

Marsha Dumm moved and Leah Reibel seconded a motion to approve Dorothy Clarke’s upcoming attendance at the Ohio Dietetic Association’s annual conference and to reimburse for all routine and necessary expenditures related to the conference.

The motion was approved with vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

AGENDA ITEM # 10 -- DISCUSSION OF PERTINENT LEGISLATIVE ISSUES

Ms. Dion discussed the February 3, 2011 meeting with Holly Davis, Program Director for First Lady Karen Kasich. Attendance at the meeting included Kay Mavko, State Regulatory Specialist for the Ohio Dietetic Association (ODA); Pat McKnight, ODA's State Policy Chair and liaison to the Board of Dietetics; and Jan Ritter, Ohio Action for Healthy Kids, State Coordinator. The group met to discuss Mrs. Kasich's initiatives which include cardiovascular health and childhood obesity. The group informed Ms. Davis of the various resources already in place in Ohio. The group will keep Ms. Davis informed of any activities in Ohio which may benefit from Mrs. Kasich's support. The group closed the meeting with agreeing on a continued partnership and consistent messages for the public.

Ms. McKnight discussed a meeting with Representative John Carey. Marsha Dumm also attended the meeting. Concerns were raised and discussed about board consolidation. Ms. McKnight also discussed her rapport with Greg Moody, the Director of the Office of Health Transformation and looks forward to working with him as needed.

Ms. McKnight also discussed the Ohio Dietetic Association's annual conference. Ms. McKnight stated that there would be a presentation that the Board may want to consider for a jurisprudence credit. Ms. Astrom asked for the objectives of the presentation and it was determined that Ms. McKnight would email those to Ms. Dion, who would forward to all the Board members. Input from each member is to be received individually, so as to comply with the Ohio Open Meetings Act.

Ms. McKnight discussed a new tracking system that the Ohio Dietetic Association will have available in the near future. The system will search for key words in legislation.

Ms. McKnight reminded all that the 21st annual Ohio Dietetic Association Advocacy Day will take place on March 16, 2011. She presented the Board with the agenda and inquired as to the approval for jurisprudence credit.

RESOLUTION #11

Marsha Dumm moved and Leah Reibel seconded a motion to approve the Ohio Dietetic Association's 21st Annual Advocacy Day to be an approved jurisprudence activity.

The motion was approved with vote as follows:

Mary Frances Astrom	yes	Kay Soltesz	yes
Marsha Dumm	yes	Leah Reibel	yes
Dorothy Clarke	yes		

AGENDA ITEM # 11 --BOARD REPORTS

CHAIRMAN – Chairman Astrom reminded everyone that the Financial Disclosure Forms are due on April 15. Ms. Dion would like them by April 10 to submit all at one time.

ODA LIAISON – Pat McKnight

Ms. McKnight had no additional items to report.

DIRECTORS REPORT – Karen Dion

DIRECTOR'S REPORT

Ms. Dion reported that the license verification section through the website has been updated as discussed at the December 10, 2010 Board meeting.

Ms. Dion reported that the first list-serve newsletter was e-mailed successfully to the majority of licensees. We received feedback such as licensees to be added to the list-serve, email changes, clarification of subject, clarifying that “licensed dietitian” is required regarding the SB210 information, and one question why we were discussing the ODA advocacy day when we were a regulatory agency.

Ms. Dion reported about the Boards and Commissions Management Group's meeting with Jeff Polesovsky, who is the Boards and Commissions liaison to the Governor's office. He stated that consolidation is not on the governors agenda at this time. The current focus is filling 139 vacant board positions. The Chamber of Commerce's executive summary for Redesigning Ohio is attached to the minutes of the meeting. Mr. Polesovsky asked all Boards to send our board roster so they can see if there are any vacancies, etc. He would also like to receive a copy of Board minutes.

Ms. Dion reported that new Board members usually participate in a Board Member Training webinar, sponsored by the Council for Licensure Enforcement and Regulation (CLEAR). The current schedule does not include a webinar board member training. Ms. Dion will keep the Board updated on the status of the webinar.

Ms. Dion reported that there is not a new Ethics schedule to date. The Board will be updated as appropriate.

Ms Dion reported on presentations given since December 10, 2010. She presented on January 31, 2011, for thirty upcoming graduates in the Ohio State University Med-Diet Program.

Ms. Dion reported on future jurisprudence presentations to be given by the Board.

March 9, 2011	University Hospitals (dietitians)
March 16, 2011	ODA Advocacy Day (students and dietitians)
March 30, 2011	Toledo (renal dietitians)
March 31, 2011	Mount Carmel (dietetic interns)
April 12, 2011 (a.m.)	Cleveland Clinic (dietitians)
April 12, 2011 (p.m.)	AVI food systems (dietitians)

Ms. Dion reported that there has been no budget news to date.

Ms. Dion briefed the Board on an article on licensure that was highlighted during the ADA Public Policy Workshop in Washington, DC. ADA responded February 10, 2011. A copy of the article is attached to the minutes of the meeting.

Ms. Dion reported that she received information that Nevada is trying to get licensure. One of the key persons may be contacting Ms. Dion for examples of cases they have handled.

AGENDA ITEM # 12 – SUBCOMMITTEE MEETINGS AND REPORTS

The Education subcommittee met to review Continuing Education / Professional Development Learning Plans and Learning Logs. The Rules committee did not have any items to discuss.

Each committee provided a brief report.

EDUCATION COMMITTEE – The Education committee reported that they reviewed one learning log. One learning log was approved by the committee.

RULES COMMITTEE – The Rules committee did not have any items to discuss.

NEW BUSINESS – There was no new business to report at this time.

AGENDA ITEM # 13 – UPCOMING MEETINGS

Upcoming Regular Board meeting dates proposed for the upcoming calendar year include the following:

- April 15, 2011
- June 17, 2011
- August 5, 2011
- October 14, 2011
- December 9, 2011

AGENDA ITEM #14 - ADJOURNMENT

A motion was made to adjourn the meeting. There was consensus by the Board to adjourn the February 11, 2011 meeting of the Ohio Board of Dietetics at 2:02 p.m.

Respectfully submitted,

_____ Date _____
Karen Dion, Executive Secretary
Ohio Board of Dietetics

_____ Date _____
Mary Frances Astrom, Chairman
Ohio Board of Dietetics

_____ Date _____
Witness