



OHIO BOARD OF DIETETICS

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GUIDELINE A

SUPERVISION

THE PURPOSE OF THIS DOCUMENT IS TO PROVIDE GUIDELINES FOR THE SUPERVISION OF PERSONS CLAIMING EXEMPTION FROM LICENSURE FOR:

Section 4759.10 (B) of the Ohio Revised Code which allows a nonlicensed person who is a graduate of an approved associate degree program in dietetic technology ... and Section 4759.10 (E) of the Ohio Revised Code which allows a nonlicensed person who is a graduate of an approved program in dietetics... to be exempted from licensure if they are practicing under the supervision of a licensed dietitian or registered dietitian and they are not holding themselves out as a dietitian.

Rule 4759-5-01 OAC

WHEN SUPERVISING A PERSON CLAIMING EXEMPTION, THE LICENSEE SHALL:

(1) VERIFY THE CREDENTIALS AND COMPETENCE OF EACH INDIVIDUAL EXEMPT PRACTITIONER BEING SUPERVISED IN THE AREAS OF DIETETIC PRACTICE AS DEFINED IN SECTION 4759.01 OF THE REVISED CODE. THOSE EXEMPT PRACTITIONERS WHO ARE COMPETENT TO PRACTICE BEYOND MINIMUM STANDARDS SHOULD BE EXPECTED TO DEMONSTRATE INITIAL AND ON-GOING COMPETENCE ANNUALLY WITH DOCUMENTATION OF SUCCESSFUL AUDITS.

THE SUPERVISING DIETITIAN CAN ESTABLISH INITIAL AND ON-GOING COMPETENCY BY INDIVIDUAL MEANS INCLUDING BUT NOT LIMITED TO TESTING, EVALUATIONS, USE OF DECISION TREE MODELS, AND PEER COMPETENCY ASSESSMENT. ENGAGING IN ON-GOING DIETETICS RELATED CONTINUING EDUCATION IS VITAL TO COMPETENT PRACTICE;

(2) PROVIDE THE PERSON BEING SUPERVISED WITH GUIDELINES FOR APPROPRIATE ASSIGNMENTS AS PART OF THE NUTRITION CARE PROCESS;

GUIDELINES SHALL INCLUDE WHEN IT IS APPROPRIATE TO REFER AN INDIVIDUAL AT HIGH NUTRITIONAL RISK TO THE LICENSED DIETITIAN;

(3) PERIODICALLY ESTABLISH PERFORMANCE CRITERIA FOR THE EXEMPT PRACTITIONER, ASSIGN TASKS APPROPRIATELY, DIRECT AND MONITOR THE INDIVIDUAL'S PRACTICE. THE SUPERVISING DIETITIAN SHOULD COMPARE ACTUAL PERFORMANCE WITH EXPECTED PERFORMANCE, DOCUMENT RESULTS, AND TAKE APPROPRIATE ACTIONS;

(4) MAINTAIN WRITTEN DOCUMENTATION OF THE INITIAL AND ON-GOING COMPETENCY ASSESSMENT OF THE EXEMPT PRACTITIONER, SUPERVISION BEING PROVIDED AND PERFORMANCE OF THE INDIVIDUAL, INCLUDING PARTICIPATION IN PROFESSIONAL DEVELOPMENT / CONTINUING EDUCATION EQUIVALENT TO THE REQUIREMENTS OF THE COMMISSION ON DIETETIC REGISTRATION FOR DIETETIC TECHNICIANS REGISTERED.

DOCUMENTATION SHALL INCLUDE BUT IS NOT LIMITED TO, DATES OF CONFERENCES, SUPERVISORY ANECDOTAL NOTES, WRITTEN EVALUATIONS AND RECOMMENDATIONS.

DOCUMENTATION SHALL BE MAINTAINED IN THE LICENSEE'S RECORDS AND BE AVAILABLE UPON REQUEST OF THE BOARD;

(5) THE LICENSEE SHALL PROVIDE SUPERVISION IN A MANNER THAT PROTECTS THE PUBLIC. DIRECT SUPERVISION MAY BE PROVIDED ON-SITE, OR SUPERVISION MAY BE PROVIDED INDIRECTLY, AS LONG AS THE LICENSEE IS IMMEDIATELY AVAILABLE BY PHONE, E-MAIL, FACSIMILE OR OTHER RELIABLE MEANS.

Verifying Academic Preparation: The licensed dietitian supervising persons claiming exemption from licensure should verify the person's academic preparation. Individuals eligible for the exemption have completed at least a two-year associate degree or higher from a program in dietetic technology or dietetics that has been approved by the Commission on Accreditation for Dietetics Education of the American Dietetic Association. Dietetic technicians registered have also passed the national written examination administered by the Commission on Dietetic Registration and maintain professional development / continuing educational requirements for on-going registration.

Supervising Persons Claiming Exemption: The licensed dietitian is responsible and accountable for the nutrition care of patients / clients in all healthcare settings, and must answer to patients, employers, licensure boards and the legal system if care is compromised. The licensee shall not delegate the nutrition care process, but may assign tasks to DT/DTR/NA within the process based on competency for the purpose of providing the licensee with needed information and communication with and educating patients / clients. The American Dietetic Association Foundation Knowledge and Skills and Competency Requirements for Entry-Level Dietetic Technicians 9/97 may serve as a guide for the supervising licensed dietitian when considering the extent of practice appropriate for exempt individuals. Additionally, the number of exempted persons who can be supervised by one licensed dietitian is not specifically addressed in Chapter 4759. The licensed dietitian is responsible for determining the amount of supervision required which will allow for sufficient guidance and direction to enable the person(s) supervised to practice competently. The licensee providing the supervision need not be on site at all times, but shall be immediately available by phone, e-mail, facsimile or other reliable means.

Monitoring Persons Claiming Exemption: It is recommended that the licensed dietitian **determine those services** which persons claiming the exemption are capable of performing competently; **document and keep available for review** the method of monitoring the persons whom they are supervising; and **conduct reviews** on a regular basis. If the exempt individual is determined to be incompetent they should be retrained or reassigned to tasks for which they are competent.

Reporting Supervision of Persons Claiming Exemption: The dietitian who is supervising an exempted person described above is required to disclose on the license renewal application the name, business address, job title and exemption claimed of each person being supervised. Although the supervising licensed dietitian is not required to notify the Board office of changes in persons supervised between renewals, the licensee is encouraged to update his or her record when changes occur.

This document is only a guideline and should not be interpreted as all inclusive or exclusive. Violations reported to the Board will be reviewed on a case by case basis.

FOR MORE COMPLETE INFORMATION SEE:

LAWS AND RULES GOVERNING THE PRACTICE OF DIETETICS IN THE STATE OF OHIO

GUIDELINE B:

TITLES FOR PERSONS CLAIMING EXEMPTION AND SIGNATURES OF STUDENTS

GUIDELINE I:

ASSESSING COMPETENCY